

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Agenda

**Meeting Date:** October 17, 2024

**Agenda Item:** 2.0. Approval of Agenda

**Type:** Action

**Recommended Action:** It is requested that the Community Advisory Committee approve the October 17, 2024, agenda as presented.

<b>Introduction:</b>	<b>Notes:</b>

**Protocol:**

- Public Comment
- Board Discussion
- Motion
- Second
- Vote



## Solano County Special Education Local Plan Area

Participants:

Benicia Unified School District  
Dixon Unified School District  
Fairfield-Suisun Unified School District  
Travis Unified School District  
Vacaville Unified School District  
Solano County Office of Education

### Community Advisory Committee (CAC)

Thursday, October 17, 2024

12:00 – 2:00 p.m.

Blue Rock Springs– SCOE

This meeting will be live-streamed and available at:

- Zoom link: <https://solanocoe.zoom.us/j/99960432333?pwd=albioHP3JyYpnGVvWUqkjWlaagqbaY.1>

Passcode: SELPA

Webinar ID: 999 6043 2333

Persons wishing to address any item on the agenda may do so prior to action being taken on the agenda item by filling out a comment request card. Please limit comments to three minutes

### AGENDA

**1. Call to Order**

**2. Approval of Agenda**

**ACTION**

**3. Consent Calendar Items**

**ACTION**

**3.1. Approval of Minutes – September 19, 2024**

**4. Presentation:** Eli Gelardin, CEO of Marin Center for Independent Living

**PRESENTATION**

**5. Community Input**

Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.

**6. Reports**

**6.1. Representative Reports**

**INFORMATION**

Benicia USD:

Dixon USD:

Fairfield-Suisun USD:

Travis USD:

Vacaville USD:

Solano COE:

Northbay Regional Center:

Independent Child Advocate:

**6.2 Assistant Superintendent Report**

**INFORMATION**

**7. Old Business**

7.1. Fundraising

7.2. CAC Recognition Ceremony

7.3. 2024-25 Presentations

**INFORMATION  
INFORMATION  
DISCUSSION**

**Adjournment**

The next CAC meeting will be held on November 21, 2024

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Any writings or documents that are public records and are provided to the SELPA Community Advisory Committee regarding an item on this agenda will be made available for public inspection in the Solano County SELPA office located at 5100 Business Center Dr., Fairfield, CA, during normal business hours.

In addition, such writings and documents may be posted on the SELPA's website at [www.SolanoCountySELPA.net](http://www.SolanoCountySELPA.net)

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Consent Calendar Items

**Meeting Date:** October 17, 2024

**Agenda Item:** 3.0. Consent Calendar Items

**Type:** Action

**Recommended Action:** It is requested that the Community Advisory Committee approve all consent calendar items as presented.

<p><b>Introduction:</b></p> <p style="text-align: center;">3.1. September 19, 2024 meeting minutes</p>	<p><b>Notes:</b></p> <p>See attached</p>
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**Protocol:**

- Public Comment
- Board Discussion
- Motion
- Second
- Vote

**Community Advisory Committee Minutes  
September 19, 2024**

**Board Members Attending:**

Benicia USD: Erin Biber, Darrell Geliberte  
Dixon USD: Adrian Coulson, Christine Hilsky  
Fairfield-Suisun USD: Melissa Guevara, Shawn Hnatko, Nicole Smith  
Solano COE: Pamela Brinkerhoff  
Travis USD: Kristie Ballard, Catherine Dailey  
Vacaville USD: Angel Hixson  
North Bay Regional Center: N/A  
Independent Child Advocate: Dr. Amber Busay  
Solano County SELPA: Andrew Ownby, Monica Hurtado

1. **Call to Order** – Andrew Ownby called the meeting to order at 12:01 p.m.
2. **Presentation** – Lindsey Vizcay, Registered Dental Hygienist in Alternative Practice (RDHAP), presented virtually on Home Sweet Hygiene, an in-home and school-based preventative dental care service.

**3. Approval of the Agenda for September 19, 2024**

Move to approve the agenda.  
Motion by Melissa Guevara, second by Nicole Smith  
Final Resolution: Motion Carries  
Yes: Kristie Ballard, Erin Biber, Amber Busay, Catherine Dailey, Pamela Brinkerhoff, Adrian Coulson, Darrell Geliberte, Melissa Guevara, Angel Hixson, Shawn Hnatko, Christine Hilsky, Nicole Smith

**4. Approval of Minutes from August 22, 2024**

Move to approve minutes as presented.  
Motion by Angel Hixson, second by Kristie Ballard  
Final Resolution: Motion Carries  
Yes: Kristie Ballard, Erin Biber, Amber Busay, Catherine Dailey, Pamela Brinkerhoff, Adrian Coulson, Darrell Geliberte, Melissa Guevara, Angel Hixson, Shawn Hnatko, Christine Hilsky, Nicole Smith

5. **Community Input:** Kenya Martinez, State Council on Developmental Disabilities (SCDD) introduced herself to the group. Tobias Weare, SCDD, distributed flyers on upcoming trainings offered by SCDD.

**6. Reports**

**6.1. Representative Reports**

**Benicia USD** – Erin Biber reported that Benicia USD was fully staffed for special education positions and highlighted that parent workshop series would be underway beginning in October 2024.

**Dixon USD** – Adrian Coulson reported that Dixon USD’s administrative team was fully staffed and that the new Special Education Program Specialist has had a positive impact in the district.

**Fairfield-Suisun USD** – Nicole Smith reported on behalf of the Director of Special Education, noting that the second monthly mandatory special education teacher meeting was a success, and that the teachers are looking forward to the next meeting. Additionally, FSUSD is moving forward with implementing the SELPA guidance and recommendations on their Transitional Academic Program (TAP).

**Travis USD** – Kristie Ballard reported that Travis USD was successful in filling three teacher positions and will offer new teacher trainings for special education, case management, facilitation, and using the Special Education Information System (SEIS). Kristie highlighted that the Special Education department will offer monthly office hours available to general and special education teachers.

**Vacaville USD** – Angel Hixson reported that Vacaville USD is focusing on reading initiatives and a collaborative effort between general and special education.

**Solano COE** – Pamela Brinkerhoff reported that the Solano COE will provide paraeducator training in October 2024, and the T.C. McDaniel Early Learning Center celebrated eight neurotypical peers joining the program. Pamela also highlighted a pop-up event at the Irene Larsen Adult Program where the students will sell items from their microenterprise business.

**Independent Child Advocate** – Dr. Amber Busay reported that she had presented at the Solano COE Early Childhood Education (ECE) conference and informed the group that she would be presenting with Richard Salvatto, SELPA Coordinator, after the CAC meeting on “Being Your Child’s Best Advocate.”

**6.2 Assistant Superintendent Report** – Andrew Ownby presented an update on the Solano County SELPA’s latest developments. Andrew highlighted legislation related to special education, CDE compliance improvement monitoring and technical assistance support the SELPA provides its member districts, including professional learning activities.

## **7. Old Business**

**7.1. Fundraising** – Nicole Smith reported that she was anticipating a response from Nation’s Hamburgers on confirming October 29, 2024, as the date for the CAC’s fundraising efforts, which would include all three Solano locations in Benicia, Fairfield, and Vacaville. Final details will be sent by Nicole when she receives confirmation from the Nation’s representative.

**7.2. CAC Recognition Ceremony** – Andrew Ownby reported that the recognition ceremony will be held on May 5, 2025, and that the nomination form is live on the Solano County SELPA website. The deadline for submissions is Wednesday, March 12, 2025.

**7.3 2024-25 Presentations** – The group discussed potential presentations for upcoming meetings.

The meeting was adjourned at 12:59 p.m.

Meeting minutes were prepared by Monica Hurtado and reviewed by Andrew Ownby.

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Presentation

**Meeting Date:** October 17, 2024

**Agenda Item:** 4.0 Presentation

**Type:** Presentation

**Introduction:**

Eli Gelardin, CEO of Marin Center for Independent Living

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Community Input

**Meeting Date:** October 17, 2024

**Agenda Item:** 5.0. Community Input

**Type:** Public Comment

<p><b>Introduction:</b></p> <p>Public groups, site groups, and members of the public may address the CAC at this time. Members of the public will also be allowed the opportunity to speak to specific agenda items prior to CAC action. Statements are generally limited to three (3) minutes.</p>	<p><b>Notes:</b></p>
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Protocol:

Public Comment



**Community Advisory Committee  
Solano County SELPA**

**Subject:** Reports

**Meeting Date:** October 17, 2024

**Agenda Item:** 6.0 Reports

**Type:** Information

<b>Introduction:</b>	<b>Notes:</b>
<p data-bbox="207 814 553 844">6.1 Representative Reports</p> <ul data-bbox="256 863 1045 932" style="list-style-type: none"><li data-bbox="256 863 1045 932">• Member districts and Agency representatives will provide an update on their latest developments and activities.</li></ul> <p data-bbox="207 1010 695 1039">6.2 Assistant Superintendent’s Report</p> <ul data-bbox="256 1077 1024 1146" style="list-style-type: none"><li data-bbox="256 1077 1024 1146">• The Assistant Superintendent will provide a brief update on the Solano County SELPA’s activities.</li></ul>	

**Community Advisory Committee  
Solano County SELPA**

**Subject:** Reports

**Meeting Date:** October 17, 2024

**Agenda Item:** 6.1. Representative Reports

**Type:** Information

<p><b>Introduction:</b></p> <ul style="list-style-type: none"><li>• Member districts and Agency representatives will provide an update on their latest developments and activities.</li> <li>• Benicia USD</li> <li>• Dixon USD</li> <li>• Fairfield-Suisun USD</li> <li>• Travis USD</li> <li>• Vacaville USD</li> <li>• Solano COE</li> <li>• Northbay Regional Center</li> <li>• Independent Child Advocate</li></ul>	<p><b>Notes:</b></p>
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**Community Advisory Committee  
Solano County SELPA**

**Subject:** Assistant Superintendent’s Report

**Meeting Date:** October 17, 2024

**Agenda Item:** 6.2. Assistant Superintendent’s Report

**Type:** Information

<p><b>Introduction:</b></p> <ul style="list-style-type: none"><li>• The Assistant Superintendent will provide a brief update on the Solano County SELPA’s activities.</li></ul>	<p><b>Notes:</b></p>
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**Community Advisory Committee  
Solano County SELPA**

**Subject:** Old Business

**Meeting Date:** October 17, 2024

**Agenda Item:** 7.0. Old Business

**Type:** Information

<b>Introduction:</b>	<b>Notes:</b>
7.1 Fundraising 7.2 CAC Recognition Ceremony 7.3 2024-2025 Presentations	<i>See attached</i>

**Community Advisory Committee  
Solano County SELPA**

**Subject:** SELPA Business

**Meeting Date:** October 17, 2024

**Agenda Item:** 7.1. CAC Fundraising

**Type:** Information

<p><b>Introduction:</b></p> <p>Nation’s Giant Hamburger Fundraiser is October 29th</p>	<p><b>Notes:</b></p>
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# FUNDRAISER AT NATION'S!

Help raise funds for

## SELPA Community Advisory Committee

20% of your meal purchase will be donated



### Nation's Giant Hamburgers Participating Locations:

- 191 Military E Benicia, Ca 94510
- 1955 W Texas St., Fairfield, Ca 94533
- 100 Browns Valley Pkwy, Vacaville, Ca 95688

### When:

Tuesday  
October 29, 2024  
All day



Order through the App or Online:  
<https://nationsgiantburgers.olo.com/>  
(From the Menu select More, then Fundraiser)

For dine in or phone orders, don't forget to mention you are supporting the fundraiser or present flyer.

\*\* Valid on any menu item. Excludes gift certificates and T-shirts. Feel free to share on social media, copy & distribute flyer to school members, family and friends prior to the event. Under no circumstances are flyers to be handed out at the restaurant, parking lot or vicinity.

2024-25 CAC Recognition Budget (Approximation)									
	Qty. Needed	Cost	Total						
<b>Awards</b>						<b>Starting Balance</b>	7/1/2024	Carry Over	\$ 1,274.66
Star Plaque									
Extra Lettering (\$.10 each)									
		Shipping							
Certificates			\$0.00						
<b>Sub-Total Awards</b>			<b>\$0.00</b>						
						<b>Current Balance</b>			<b>\$1,274.66</b>
Program Duplication			\$ -					<i>Estimated Award Ceremony Costs</i>	\$0.00
<b>Sub-Total Duplication</b>			<b>\$ -</b>					<i>Estimated Ending Balance</i>	<i>\$1,274.66</i>
Refreshments-Drinks (waters)			\$0.00	Donated by SELPA					
Refreshments-Cookies			\$ -						
<b>Sub-Total Refreshments</b>			<b>\$0.00</b>						
<b>Total</b>			<b>\$0.00</b>						

## Community Advisory Committee Solano County SELPA

**Subject:** SELPA Business

**Meeting Date:** October 17, 2024

**Agenda Item:** 7.2. CAC Recognition Ceremony

**Type:** Information

### **Introduction:**

- The Recognition Ceremony will be held on May 5, 2025.
- We currently have 6 nominees. 3-SCOE and 3-TUSD.
- The deadline for submissions is Wednesday, March 12, 2025.



**Community Advisory Committee  
Solano County SELPA**

**Subject:** Old Business

**Meeting Date:** October 17, 2024

**Agenda Item:** 7.3 2024-25 Presentations

**Type:** Discussion

<p><b>Introduction:</b></p> <ul style="list-style-type: none"><li>• Presenters needed for<ul style="list-style-type: none"><li>○ March 2025</li><li>○ April 2025</li></ul></li></ul>	<p><b>Notes:</b></p> <p><i>See attached</i></p>
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**2024-2025 Community Advisory Committee (CAC) Presentation Schedule**

<b>Date:</b>	<b>Agency/Group Presentation:</b>
August 22, 2024	Dr. Amber Busay - What Is an Independent Child Advocate
September 19, 2024	Lindsey Vizcay - Home Sweet Hygiene
October 17, 2024	Eli Gelardin - Marin CIL
November 21, 2024	Steve Molinari from John Muir Medical Center – Adaptive Driving
December 19, 2024	Holiday Potluck
January 16, 2025	Alexis Lynch - Conservatorship
February 27, 2025	Hilary Baird – SCDD- Supported Decision Making
March 20, 2025	
April 17, 2025	
* <b>Monday</b> , May 5, 2025 Recognition Ceremony	Award Ceremony
May 15, 2025	Emily Koehler – NBRC Who They Are and What They Do
June 26, 2025 (If needed)	No Presentation